



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ  
ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ - 151001

**Maharaja Ranjit Singh Punjab Technical University**

**DABWALI ROAD, BATHINDA-151001**

[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ)

Associate Dean (Academic Affairs)

Ref. No.: DAA/MRSPTU/2023/ 4208

Date: 28/06/2023

**NOTICE**

**Sub.: Registration & Fee deposition schedule for August – December (Odd semester) of Session 2023-24.**

Consequent upon the approval of the competent authority vide E-office no. 1-15/805/2023-DEAN ACAD-MRSPTU-BTD dated 27.06.2023, following schedule shall be followed for the student's registration and fee deposition in all the courses running in the University Main Campus/ Constituent colleges/ GZSCCET/PITs / PSAEC, Patiala for August – Decemeber (Odd Semester) of Session 2023-24.

All Semester	Without fine	Remarks
Registration	From 01.08.2023 to 04.08.2023	1. Registration after 04.08.2023 to 14.08.2023 with a fine @ Rs. 50/- per day. 2. Registration after 14.08.2023 but not later than 25.08.2023 shall be permitted on genuine grounds by HoD with a late registration fine of Rs 3000/-, at the risk and responsibility of student, if minimum 75% attendance requirement can be completed by him/her within the remaining time with regular attendance.
Fees Deposition	From 17.07.2023 to 08.09.2023	After 08.09.2023 with fine @ Rs. 50/day till 06/10/2023 and thereafter @ Rs 100/- day till 05/12/2023.

In genuine case and with the recommendation of HoD/Director, students are allowed to pay half fee till 08.09.2023 and rest half fee till 05.12.2023. In Case, student deposite half fee after 08/09/2023 and before 05/12/2023, he/she need to pay admissible fine. However, the fine may be paid along with the second installment of the fee.

**Note: 1. Fee deposition after 05.12.2023 is allowed only with recommendations of Director/HoD and with a fine of Rs 10,000/-.**

**2. The student of Bihar Credit Card Scheme shall deposit fee as per Notification No. Reg/196 dated 08/05/2023**

*Sath*

### Improvement Cases

1. Department shall accept improvement forms upto 25.08.2023 from the students, who want to improve their internal assessment (in the **F** grade courses, as per the CBCS-2016 guidelines).
2. However, subjects for which University results are declared late, improvement form may be accepted by the department up to commencement of 1<sup>st</sup> MST.

### General Guidelines

1. **Concerned Deptts/Section shall provide list of eligible students to Accounts branch at least 15 days prior to the start of every semester.**
2. **All eligible students have to register in their respective Departments at the beginning of every semester.**
3. **Registration without fee deposition shall be treated as PROVISIONAL only. In case a provisionally registered student fails to deposit the fees in a semester, he/she shall not be allowed to appear in the end-semester University examination and his/her provisional registration shall be cancelled for all intent and purposes.**
4. **Departments shall maintain a complete record of registered/provisionally registered students in each semester.**
5. **Only registered/provisionally registered Students can attend the classes.**
6. **Attendance count shall start w.e.f. the start of semester in all cases.**

University Accounts section shall issue separate details and instructions, if any, regarding fee deposition.

  
28/06/2022  
Assistant Dean (Academic Affairs)

#### Copy to the following for information and further necessary action as applicable:-

1. PA to Vice Chancellor, MRSPTU, Bathinda for information to the Vice Chancellor please.
2. Registrar, MRSPTU, Bathinda
3. Deans: (Student Welfare / P & D / R & D)
4. COE, MRSPTU, Bathinda
5. Prof. I/C Finance, MRSPTU, Bathinda
6. Prof. I/C ITES, MRSPTU, Bathinda for uploading this on University website
7. Heads/Principal/Directors of University Main Campus/GZSCCET, MRSPTU/PITs/PSAEC, Patiala of MRSPTU, Bathinda for compliance through E-mail
8. Chief Warden / Medical Officer
9. All concerned